



Leicester  
City Council

## **MEETING OF THE OVERVIEW SELECT COMMITTEE**

**DATE: THURSDAY, 26 MARCH 2020**

**TIME: 5:30 pm**

**PLACE: Meeting Room G.01, Ground Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ**

### **Members of the Committee**

Councillor Cassidy (Chair)

Councillor Joel (Vice-Chair)

Councillors Dawood, Halford, Joshi, Kitterick, Porter, Waddington and Westley  
(One unallocated Labour group place)

### **Youth Council Representatives**

To be advised

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

*Elaine Baker*

For Monitoring Officer

#### **Officer contacts:**

***Kalvaran Sandhu (Scrutiny Policy Officer)***

***Elaine Baker (Democratic Support Officer),***

*Tel: 0116 454 6355, e-mail: [elaine.baker@leicester.gov.uk](mailto:elaine.baker@leicester.gov.uk)  
Leicester City Council, 115 Charles Street, Leicester, LE1 1FZ*

## Information for members of the public

### Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk), from the Council's Customer Service Centre or by contacting us using the details below.

### Making meetings accessible to all

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Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at [www.leicester.gov.uk](http://www.leicester.gov.uk) or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

### Further information

If you have any queries about any of the above or the business to be discussed, please contact:

**Elaine Baker, Democratic Support Officer on 0116 454 6355.**

Alternatively, email [elaine.baker@leicester.gov.uk](mailto:elaine.baker@leicester.gov.uk), or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151.**

## **PUBLIC SESSION**

### **AGENDA**

#### **NOTE:**

This meeting will be webcast live at the following link:-

<http://www.leicester.public-i.tv>

An archive copy of the webcast will normally be available on the Council's website within 48 hours of the meeting taking place at the following link:-

<http://www.leicester.public-i.tv/core/portal/webcasts>

#### **FIRE / EMERGENCY EVACUATION**

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to the area outside the Ramada Encore Hotel on Charles Street as directed by Democratic Services staff. Further instructions will then be given.

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

- 3. CHAIR'S ANNOUNCEMENTS**

- 4. MINUTES OF THE PREVIOUS MEETING**

**Appendix A**

The minutes of the meeting of the Overview Select Committee held on 12 February 2020 are attached and Members are asked to confirm them as a correct record.

- 5. PROGRESS ON ACTIONS AGREED AT THE LAST MEETING**

To note progress on actions agreed at the previous meeting and not reported elsewhere on the agenda (if any).

**6. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE**

The Monitoring Officer to report on the receipt of any questions, representations and statements of case submitted in accordance with the Council's procedures.

**7. PETITIONS**

The Monitoring Officer to report on any petitions received.

**8. TRACKING OF PETITIONS - MONITORING REPORT [Appendix B](#)**

The Monitoring Officer submits a report that updates Members on the monitoring of outstanding petitions. The Committee is asked to note the current outstanding petitions and agree to remove those petitions marked 'Petitions Process Complete' from the report.

**9. QUESTIONS FOR THE CITY MAYOR**

The City Mayor will answer questions raised by members of the Overview Select Committee on issues not covered elsewhere on the agenda.

**10. DRAFT LEICESTER LOCAL PLAN (2019 - 2036) - PUBLIC CONSULTATION**

The Director of Planning, Development and Transportation will give a presentation on the consultation currently being undertaken on the Draft Local Plan. The Committee is recommended to receive the presentation and pass any comments thought appropriate to the Director in response to the consultation.

**11. SMART CITIES - CONNECTED PEOPLE AND PLACES [Appendix C](#)**

The Chief Operating Officer submits a report providing the Committee with details of the Smart Leicester Strategy and the work it entails to evolve Leicester into a people's smart city. The Committee is recommended to note and consider the contents of this report and make comments and observations as it sees fit.

**12. PENALTY CHARGE NOTICES DEBT COLLECTION PROCESS [Appendix D](#)**

The Director of Planning, Development and Transportation submits a briefing providing information on the Penalty Charge Notice (PCN) debt collection process and an overview of why PCNs are written off. The Committee is recommended to note the contents of the briefing and comment as appropriate.

**13. REVENUE BUDGET MONITORING APRIL-DECEMBER 2019/20** [Appendix E](#)

The Director of Finance submits the third report in the monitoring cycle for 2019/20, which includes forecasts for the expected performance against the budget for the year. The Committee is recommended to consider the overall position presented within this report and make any observations it sees fit.

**14. CAPITAL BUDGET MONITORING - APRIL-DECEMBER 2019/20** [Appendix F](#)

The Director of Finance submits a report showing the position of the capital programme for 2019/20 as at the end of December 2019 (Period 9). The Committee is recommended to consider the overall position presented within this report and make any observations it sees fit.

**15. SCRUTINY COMMISSIONS' WORK PROGRAMMES** [Appendix G](#)

To receive and endorse the Scoping Document for the review of non-clinical mental health support for children and young people in Leicester (Children, Young People & Schools Scrutiny Commission)

**16. OVERVIEW SELECT COMMITTEE WORK PROGRAMME** [Appendix H](#)

The current work programme for the Committee is attached. The Committee is asked to consider this and make comments and/or amendments as it considers necessary.

**17. ANY OTHER URGENT BUSINESS**